



Memorial Bench Program

Thank you for your interest in donating a bench to the City of Lakeville Parks Department. This program is designed to allow family and friends to honor the memory of a loved one with a bench placed in one of Lakeville's parks.

Location: Staff will work with you to identify a park location that matches your preferences. Some parks have more flexibility and availability than others. Final bench location will be approved by the Lakeville Parks Department.

Bench: Memorial benches are six-foot wide and made from recycled plastic lumber. The bench sits on a concrete pad measuring approximately four feet by seven feet long.

Plaque: A small, engraved plaque that is four inches wide and two inches high will be mounted on the bench. Verbiage on the plaque will be approved by the Lakeville Parks Department. No additional items or mementoes shall be permitted at the bench site.

Cost: The total cost for a memorial bench is \$1,000.00 installed and subject to annual review.

Installation: Installation of memorial benches can take up to 10 weeks depending on availability, staff resources, and weather conditions.

Bench Maintenance: Memorial benches will be maintained and repaired for the lifetime of the bench. The bench will be replaced if damaged beyond repair within 10 years of installation. If the bench is not reparable outside of the 10 year term, it will be removed. Efforts will be made to contact the bench donator if removal is required.





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Name (Donator): _____ Date: _____

Street: _____ City: _____ Zip: _____

Telephone: _____

Email: _____ Requested Park: _____

Signature: _____

Describe the general area requested (example: north of playground, east side near pond, etc.)

Would you like a receipt for this donation? YES NO

***Engraved message must fit within the box below.**

The completed request form and a check made payable to the City of Lakeville can be sent to the following address:

City of Lakeville
Attn: Park Maintenance
7570 179th Street West
Lakeville, MN 55044